

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
ST. MARY'S GLACIER WATER AND SANITATION DISTRICT
HELD

Thursday, December 21, 2023

A special meeting of the Board of Directors of the ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (referred to hereafter as the "Board") was convened on Thursday, the 21st day of December, 2023, at 6:00 P.M. via Zoom virtual meeting platform.

ATTENDANCE

Directors in Attendance Were:

Hans Hultgren,
Thomas Meyers
Peter Ward
Glenn Clark

Absences Excused:

Jim Jandreau

Also, in Attendance Were:

Colin B. Mielke; Seter & Vander Wall, P.C.
Chris Oeland, District Employee
Gabrielle Begeman, ORC Water Professionals
Angela Kana-Veydovec, KV Water Engineering
Various members of the public

The meeting was called to order at approximately 6:00 P.M.

It was confirmed that a quorum of the Board was present.

DISCLOSURE
MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

AGENDA

The Board reviewed the agenda for the meeting, and upon motion made, seconded and unanimously carried, approved the agenda as presented.

MINUTES

The Board reviewed the minutes for the special meeting held November 27, 2023. After review, and upon motion made, seconded and unanimously carried, the Board approved the minutes with a clarification that the Brook Drive project has been completed pursuant to its abbreviated scope of work, but that there are some items that remain to be completed in the future.

ENGINEERING
PROPOSAL

Mr. Mielke presented the Board with a proposed Master Services Agreement with KV Water Engineering for certain engineering services. The Board discussed the proposed agreement with Ms. Kana-Veydovec from KV Water Engineering. The Board and Ms. Kana-Veydovec confirmed that overtime rates for work performed under the agreement do not begin until after 40 hours of work is performed in a given week. The Board and Ms. Kana-Veydovec confirmed that rates will be set at \$155/hour for Daniel Stewart and \$180 for Ms. Kana-Veydovec; the QA/QC rates are set by KV Water Engineering’s insurance provider.

Director Hultgren noted that the rates seem high compared to the rates previously charged by Baseline Engineering, and Ms. Kana-Veydovec noted that the rates are lower than what Baseline Engineering had proposed for its rates in 2024. The Board discussed that Baseline Engineering recently stated in writing that it could no longer provide the services that were anticipated by the District when Baseline Engineering was engaged.

After review and discussion, and upon motion made seconded and unanimously carried, the Board voted to terminate its agreement with Baseline Engineering and to approve the services agreement with KV Water Engineers.

COMMUNITY
MANAGEMENT
ITEMS

Community Manager’s Report: The Board reviewed the community manager’s written report.

FINANCIAL ITEMS

Review and Consideration of Payables: The Board reviewed the financial report through November 2023, and the statement of cash position and payment of claims report through December 14, 2023. The Board determined to table action on these items until the January board meeting so a representative from Pinnacle Consulting Group can present the reports to the Board and answer questions.

Status of 2022 Audit: Mr. Mielke informed the Board that Pinnacle Consulting Group had identified a replacement auditor within the \$9,500 amount previously authorized by the Board and that Pinnacle Consulting Group will work with the auditor to complete the 2022 audit.

DISTRICT
OPERATIONS

Operations Report: Mr. Oeland shared his operations report, noting that he is in the process of repairing a leak within the District.

ORC’s Report: Ms. Begeman presented her report to the Board and confirmed that a new RAZ pump has been installed. Ms. Begeman stated she will send the Board contact information for a grant writer that Ms. Begeman knows.

PUBLIC COMMENT

The meeting was opened for public comment. There being no members of the public wishing to speak, the public comment period was closed.

LEGAL ITEMS

CWRPDA Loan: Mr. Mielke reported that the District’s loan with CWRPDA closed at the end of December 2023.

DIRECTOR'S ITEMS

Discuss Status of Brook Drive Project: The Board noted that there remains approximately 250 feet of main lines to be replaced next summer, but that the District had completed its abbreviated scope of work for 2023.

Discuss Potential Well Construction along Alice Road: Discussion regarding the potential construction of a well on Alice Road was tabled to a future meeting.

Priority List Updates: The Board discussed potentially constructing a loop from Mine Road to Lake Drive, or alternatively, to install new blowoff valves because there currently appears to be four missing valves. The Board further requested that an agenda item be added for the next meeting titled "Freeze Mitigation Activities."

OTHER

None.


PUBLIC COMMENT

The Board opened a second public comment period. There being no public comment, the public comment period was closed.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 7:00 P.M.

By:


Jim (Mar 16, 2022 17:52 MDT)

Secretary







Draft Meeting Minutes - SMGWSD (12.21.2023) (00712260).DOCX

Final Audit Report

2024-03-16

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