

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF
DIRECTORS OF THE ST. MARY'S GLACIER WATER AND
SANITATION DISTRICT

HELD

Tuesday, May 26, 2020

A special meeting of the Board of Directors of the ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (referred to hereafter as the "Board") was convened on Tuesday, the 26th day of May, 2020, at 6:00 P.M., via videoconference.

ATTENDANCE

Directors in Attendance Were:

Glenn Clark, Treasurer
Jason Yoho, Secretary
Beth Ramsey, Assistant Secretary
Frank Brown, Assistant Secretary

Directors Absent, but Excused Were:

Bruce Hohne, President

Also, in Attendance Were:

Jim Nikkel, Molly Janzen and Traci Miller; Pinnacle Consulting Group, Inc.
Colin B. Mielke; Seter & Vander Wall, P.C.
Chris Oeland; St. Mary's Glacier Water and Sanitation District Employee
Mike Creazzo; ORC Water Professionals
Rhiannon Deibert, Marilee Yorchak, L. Sherwin, Thomas Meola, Ronnie Atzloff and Debbra Abeyta; St. Mary's Glacier Residents.

The meeting was called to order at 6:09 P.M.

Mr. Mielke confirmed that a quorum of the Board was present.

DISCLOSURE
MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

ADMINISTRATIVE
MATTERS

Agenda: Following review and discussion, upon motion duly made by Director Brown, seconded by Director Ramsey and, upon vote, unanimously carried, the agenda was approved as presented.

Oaths of Office: Mr. Mielke reported that the Oaths of Office have been executed and will be filed according to state statute.

Election of Officers: Following discussion, upon motion duly made by Director Ramsey, seconded by Director Clark and, upon vote, unanimously carried, the Board elected to maintain the current slate of officers.

Minutes: The Board reviewed the minutes of the April 27, 2020 special meeting of the Board of Directors. Following review and discussion, upon motion duly made by Director Brown, seconded by Director Yoho and, upon vote, unanimously carried, the Board approved the minutes of April 27, 2020 special meeting of the Board of Directors, as presented.

Public Comments: There were no public comments.

WATER SYSTEMS
IMPROVEMENTS

Orsatti Water Consultant's Report: The Board reviewed the written Orsatti Water Consultant's Report.

Addendum to Orsatti Water Consultants Service Agreement: This item was tabled.

Consider Guaranteed Maximum Price Contract with CGRS for Phase II Water System Improvements: Mr. Nikkel informed the Board that a contract with CGRS is being negotiated, and is expected to be presented to the Board for consideration at a future meeting.

DISTRICT
MANAGER ITEMS

ORC Report: The Board reviewed the written ORC Report. Mr. Creazzo reported that Deer Creek Water District is donating several items to the District in the coming weeks.

Operations Report: The Board reviewed the written Operations Report. Mr. Oeland reported that two main lines remain frozen and are expected to thaw in the coming days. Mr. Oeland informed the Board of a repair made to Well #1 and that samples from Well #3 have been completed. The wastewater treatment plant is being cleaned twice a day due to residents flushing items that should not be flushed into the sewer system.

Manager's Report: Mr. Nikkel reported that two meetings have been held with CGRS regarding pricing and engineering. Mr. Nikkel anticipates receiving a final cost estimate this week. The Board discussed holding a special meeting to consider the Guaranteed Maximum Price Contract with CGRS for Phase II Water System Improvements once it is ready for

consideration.

FINANCIAL
ITEMS

Review and Consideration of Payables: Ms. Janzen reviewed with the Board the claims for the period ended May 18, 2020, totaling \$57,540.84. Following review and discussion, upon motion duly made by Director Ramsey, seconded by Director Brown and, upon vote, unanimously carried, the Board approved the EFT payments and the claims for the period ended May 18, 2020, totaling \$57,540.84.

Review and Consideration of Financial Statements: Ms. Janzen reviewed with the Board the unaudited financial statements for the period ended March 31, 2020. Ms. Janzen reported that the District has met the 3-month reserve requirements as set forth by the SRS Loan. Ms. Janzen noted that the final payment towards the 2001 DOLA Loan will be made this fall.

Public Hearing Regarding 2020 Budget Amendment: Ms. Janzen presented the 2020 draft amended budget, including estimated revenues, expenditures and ending fund balances per the capital projects fund. Mr. Nikkel noted that publication of a notice regarding the public hearing for the amended 2020 budget was made in a newspaper having general circulation within the District. Mr. Mielke opened the public hearing to consider adoption of a Resolution to Amend the 2020 Budget. No written objections or public comments were received prior to the public hearing. There being no comments made by the members of the public in attendance, Mr. Mielke closed the public hearing.

Following discussion, upon motion duly made by Director Yoho, seconded by Director Ramsey and, upon vote, unanimously carried, the Board adopted the Resolution to Amend the 2020 Budget.

2019 Financial Audit Update: Ms. Janzen reported that the 2019 Financial Audit is underway and expects to provide a draft copy to the Board no later than June 30th.

LEGAL ITEMS

Update Regarding Revised Request for Combination of Lots – CLA 2019-0017, CLA 2020-0001, CLA 2020-0002 and CLA 2020-0003: Mr. Mielke reported that correspondence was received from Clear Creek County notifying the District the lot combination requests made by Ms. Galbraith were internally approved by Clear Creek County. The Board directed Mr. Mielke to contact a Clear Creek County Commissioner and request a meeting between the District and the County to discuss the District's concerns. Two Board members will be joining the meeting.

Update Regarding Proposed Easement from Property Owner Adjacent to Well #1: Mr. Mielke reported to the Board that Mr. Karoli's attorney has inspected the staked easement and is ready to proceed with executing the

easement agreement.

Update regarding Notice of Violation for 29 and 31 Eva Road: Mr. Mielke reported that research has been completed regarding the circumstances surrounding the service line violation at 29 and 31 Eva Road. Mr. Mielke stated that he will prepare a letter to the property owner to notify him of the Districts' position on the matter.

Update regarding Correspondence from Ms. Gangelhoff regarding Extension of Service to Winterland Subdivision Unit 4, Lots 42 and 43: Mr. Mielke reported that Ms. Gangelhoff has responded to the letter that the District sent last month and her disagreement with the District's requirements for extension of main lines. Mr. Mielke stated that Ms. Gangelhoff notified the District of her intent to sell her properties.

Update regarding Claims by Mr. Grech regarding Interruption of Service to 401 Lake Road: Mr. Mielke reported that the District has confirmed that the interruption of service experienced at 401 Lake Road is a result of service line issues.

Discussion regarding Woods Court Infrastructure Proposal: Mr. Mielke reported that he is prepared to draft a cost recovery agreement between Mr. Myers and the District.

DIRECTORS
ITEMS

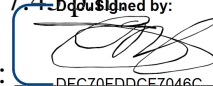
There were no Directors Items brought before the Board.

OTHER ITEMS

There were no Other Items brought before the Board.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 7:45 p.m.

By: 

Secretary for the Meeting