

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
ST. MARY'S GLACIER WATER AND SANITATION DISTRICT
HELD

Monday, May 20, 2024

A special meeting of the Board of Directors of the ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (referred to hereafter as the "Board") was convened on Monday, the 20th day of May, 2024, at 6:00 P.M. via Zoom virtual meeting platform.

ATTENDANCE

Directors in Attendance Were:

Thomas Meyers
Peter Ward
Hans Hultgren
Glenn Clark

Also, in Attendance Were:

Colin B. Mielke; Seter, Vander Wall & Mielke, P.C.
Chris Oeland, District Employee
Angela Kana-Veydovec, KV Water Engineering
Gabrielle Begeman, ORC Water Professionals
Kris Quantz, CGRS, Inc.
Michael Garcia, Pinnacle Consulting Group
Carrie Smith, U.S. Water Alliance
And various members of the public

The meeting was called to order at approximately 6:00 P.M.

It was confirmed that a quorum of the Board was present.

DISCLOSURE
MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

AMINISTRATIVE
MATTERS

Agenda: The Board reviewed the agenda for the meeting, and upon motion made, seconded and unanimously carried, approved the agenda as presented.

Minutes: The Board reviewed the minutes for the regular meeting held April 22, 2024. After review, and upon motion made, seconded and unanimously carried, the Board approved the minutes as presented. The Board tabled approval of the minutes for the special meeting held May 9, 2024 to the next regular meeting.

DIRECTOR

Elect Secretary of Board of Directors: The Board acknowledged the resignation

MATTERS

of Secretary James Jandreau from the Board of Directors. After further discussion, and upon motion duly made, seconded and unanimously carried, the Board elected Director Hultgren as new Secretary of the Board of Directors.

COMMUNITY
MANAGEMENT
ITEMS

Community Manager’s Report: Mr. Mielke noted that the community manager’s report would be sent out to Board members as a post-meeting packet item.

FINANCIAL ITEMS

Review and Consideration of Payables: The Board reviewed the District’s payment of claims report as of May 15, 2024, the credit card listing report as of April 30, 2024, and the statement of cash position through May 14, 2024. After review, and upon motion made, seconded and unanimously carried, the Board accepted the reports presented.

Review Budget vs. Actual Report: The Board reviewed budget vs. actual reports for the District’s general, enterprise and capital projects funds. After review, and upon motion made, seconded and unanimously carried, the Board accepted the report as presented.

Acceptance of 2022 Audit: Mr. Garcia presented the 2022 Audit to the Board. Following review and discussion, and upon motion made by Director Hultgren, seconded and unanimously carried, the Board ratified the 2022 Audit.

PUBLIC COMMENT

The Board opened the meeting for public comment. A representative of the St. Mary’s Property Owners Association (“Association”) discussed the Association’s recent purchase of Lot 52, St. Mary’s Subdivision Unit 1, and requested the Board waive the associated transfer fee. After discussion, and upon motion made, seconded and unanimously carried, the Board approved the Association’s request for a waiver of the transfer fee related to its purchase of Lot 52.

DISTRICT
OPERATIONS

Operations Report: Mr. Oeland presented his operations report to the Board, noting that sump pumps in WWTP had failed the week prior, but have since been fixed. Mr. Oeland next discussed the need to repair the tires and battery on the District’s backhoe. Additionally, the District may need to rent a vac truck to better facilitate ongoing operations.

ORC Report: Ms. Begeman presented her report to the Board. Ms. Begeman discussed the need to replace the fuse block on Well 5 and upon motion made, seconded and unanimously carried, the Board approved the replacement with a not-to-exceed amount of \$3,000. Ms. Begeman next reported that A-Basin chambers 1 and 2 need to be pumped out and requested that the Board approve funding vac trucks to do so. After discussion and upon motion made, seconded and unanimously carried, the Board approved up to \$6,000 to engage vac truck.

Additionally, the Board authorized ORC Water to conduct repairs to the A-Basin chambers after the vac trucks clear out the waste, with a not-to-exceed amount of \$5,000.

[*Director Ward joined at this time]

Engineering Report: Ms. Kana-Veydovec presented her report to the Board and discussed ongoing activities related to the District's water and wastewater systems. Ms. Kana-Veydovec stated that DOLA and SRF have raised questions regarding accounting and report submittals related to the District's Phase 2 Water System Improvements Project and expressed frustration regarding communications with the District. Director Meyers echoed Ms. Kana-Veydovec's frustrations and expressed his desire for Pinnacle to resolve the matter by the end of the week. Mr. Garcia assured the Board that he would speak with Ms. Ondracek about the issues discussed by Ms. Kana-Veydovec.

Ms. Kana-Veydovec next provided updates regarding project closeout for the Phase 2 Water Systems Improvements Project. Mr. Quantz addressed the Board and assured the Board that CGRS is willing to go above and beyond to complete the remaining items on the District's punch list.

[*Amanda Castle joined at this time]

Ms. Castle addressed the various submittal issues with DOLA and SRF and stated that she will continue to work with representatives from both organizations to resolve any outstanding questions.

Ms. Kana-Veydovec next provided an update on the status of the District's enforcement order letters. Ms. Smith of the U.S. Water Alliance (the "Alliance") briefly discussed the Alliance's priorities with regard to repairs to the District's infrastructure, primarily with its drinking water distribution system and secondly to its collection system.

Lastly, Ms. Kana-Veydovec reminded the Board and its consultants that the eligibility survey is due on June 30, 2024.

LEGAL ITEMS

Consider Approval of KV Engineering Task Order 01-Amendment 01: Mr. Mielke presented the Board with an amendment to Task Order 01 with KV Water Engineering for water/wastewater engineering services with a not-to-exceed amount of \$75,000. After review and discussion, and upon motion made, seconded and unanimously carried, the Board approved Amendment 01 to Task Order 01.

Update regarding Insurance Claim for Damage to District Truck – April 2024: Mr. Mielke provided the Board with an update on the insurance claim for damage incurred to the District's truck. The insurance company for the RV owner responsible for the damage will pay the full amount of the repairs. Mr. Oeland stated that the truck would be brought in to an auto-repair shop on Wednesday. Director Meyers requested that the District gather estimates from one to two other shops beforehand. Mr. Mielke agreed to research the truck's title further.

Consider Closeout Review of Phase 2 Water Improvements Project without Design Engineer: Mr. Mielke provided an overview of the current status of the Phase 2 Water System Improvements Project closeout. Mr. Mielke noted that Ms. Kana-Veydovec, Mr. Oeland, and Ms. Begeman had met onsite with representatives of CGRS and believe that the project can be closed out with their review and coordination with CGRS absent Anchor QEA. The Board discussed the logistics of finishing the project without reengaging Anchor QEA, noting the minor items identified as remaining on the punch list and the expedited coordination that can be accomplished with the existing team of consultants. After discussion, and upon motion made, seconded and unanimously carried, the Board approved the closeout of the Phase 2 Water System Improvement Project with review by the existing consultant team and without Anchor QEA as the design engineer.

DIRECTOR'S ITEMS

Discuss Status of Brook Drive Project: There were no updates on the status of the Brook Drive project.

OTHER

None.

PUBLIC COMMENT

The Board opened a second public comment period. There being no public comment, the public comment period was closed.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 7:50 P.M.

By:


Hans Hultgren (JUL 10 2008 10:15 AM DT)

Secretary







05.20.2024 Special Meeting Minutes (00739140).DOCX

Final Audit Report

2024-07-11

Created:	2024-07-10
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