

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF  
DIRECTORS OF THE ST. MARY'S GLACIER WATER AND  
SANITATION DISTRICT  
HELD

MONDAY, JUNE 28, 2021

A special meeting of the Board of Directors of the ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (referred to hereafter as the "Board") was convened on Monday, the 28<sup>th</sup> day of June 2021 at 6:00 P.M., via videoconference. Due to the threat to health and safety posed by the COVID-19 pandemic, the meeting was held via video conference through Webex and telephone conference.

ATTENDANCE

Directors in Attendance Were:

Bruce Hohne, President  
Glenn Clark, Treasurer  
Jason Yoho, Secretary  
James Jandreau, Assistant Secretary

Directors Absent and Excused Were:

Beth Ramsey, Assistant Secretary

Also, in Attendance Were:

Jesse Mestrovic, Molly Janzen and Kammy Tinney; Pinnacle Consulting Group, Inc.  
Colin B. Mielke; Seter & Vander Wall, P.C.  
Gabrielle Begeman; ORC Water Professionals Inc.  
Bob Orsatti; Orsatti Water Consultants  
Chris Oeland; St. Mary's Glacier Water and Sanitation District Operator  
Gregg Dighero, Sharon Healy, Lea Birbilas, Hans Hultgren, and Ed Harrington; St. Mary's Glacier community members.

The meeting was called to order at 6:04 P.M.

Chairman Hohne confirmed that a quorum of the Board was present with three of five Board members in attendance. There were four of five Board members in attendance when Director Yoho joined the meeting at 6:15 P.M. Chairman Hohne reported that Director Ramsey contacted him prior to the meeting to tender her resignation from the Board, effective immediately.

DISCLOSURE  
MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at

the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

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ADMINISTRATIVE  
MATTERS

Agenda: Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Clark and, upon vote, unanimously carried, the agenda was approved, as presented.

Minutes: The Board reviewed the minutes of the May 24, 2021 special meeting of the Board of Directors. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Jandreau and, upon vote, unanimously carried, the Board approved the minutes of the May 24, 2021 special meeting of the Board of Directors, as presented.

Public Comments: Hans Hultgren of 119 Brook Drive, Ed Harrington of 148 Brook Drive, Lea Birbilas of 38 Brook Drive, Sharon Healy of 58 Brook Drive, and Gregg Dighero of 44 Brook Drive individually addressed the Board and requested that repairs to the sewer main serving the properties on Brook Drive be expedited in 2021. The residents stated that each of their homes have experienced sewer back-ups and interruptions to service and believe it is due to the main sewer line freezing in winter creating health and safety concerns.

Further discussion of planned maintenance and repairs is included separately on the meeting agenda.

There being no further Public Comment, this portion of the meeting was closed.

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WATER AND  
WASTEWATER  
SYSTEM  
IMPROVEMENTS

Orsatti Water Consultant's Report: Mr. Orsatti reviewed with the Board the written Orsatti Water Consultant's Report included with the agenda packet detailing June activity and planned work for July and answered questions.

**Water System Improvements Project.** Mr. Orsatti reported that the project is moving along well, with construction of the Well No. 3 enclosure anticipated to be complete by October allowing work to continue inside through the winter months. Mr. Orsatti provided an estimate of \$33,000 for fabrication of the equipment for Well No. 3, noting that the manufacturer is requesting a \$10,000 deposit to begin the work. Following discussion, upon motion duly made by Director Hohne, seconded by Director Jandreau and, upon vote, unanimously carried, the Board authorized payment of a \$10,000 deposit to the manufacturer. District Management will coordinate payment to the vendor.

**Wastewater Planning Project.** Mr. Orsatti and Ms. Janzen reported that

review of available finances of the District and various grant funding sources is needed as part of the planning process, and they will schedule a time to review. Mr. Mestrovic reported that the District's application for grant funding through the CDPHE Small Communities Water & Wastewater Grant Program. Funds are available for system design, but funding solutions are needed for the actual work to be performed. Televising of the existing sewer lines is underway and flow monitoring is scheduled to begin. The results of both the televising and flow monitoring will be incorporated into the long term plan. Mr. Mestrovic will work with Mr. Orsatti to prepare communication to CDPHE that additional time is needed to complete the plan for CDPHE's review.

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DISTRICT  
OPERATIONS/  
MANAGEMENT  
ITEMS

Operations Report: Mr. Oeland reviewed with the Board the written Operations Report included with the agenda packet and answered questions.

Mr. Oeland discussed the need for additional labor to assist with digs for installations and repairs due to safety concerns and new County requirements regarding safety, traffic control, permitting and inspections.

Mr. Oeland reported that the Alice booster motor may need to be replaced at a cost of \$3,000. Mr. Oeland, Ms. Begeman, Mr. Orsatti and the Board discussed alternative solutions. Following discussion, upon motion duly made by Director Jandreau, seconded by Director Yoho and, upon vote, unanimously carried the Board directed Mr. Mestrovic to work with Mr. Oeland and Ms. Begeman to determine whether or not to replace the motor or fund the installation of individual boosters in an amount not to exceed \$4,000.

Mr. Oeland discussed potential short-term solutions to the sewer line freezing on Brook Drive and Elk Circle that have proved successful in the past. Ms. Begeman agreed that the short-term solution could be completed by ORC and Mr. Oeland.

ORC Report: Ms. Begeman reviewed with the Board the written ORC report included with the agenda packet with the Board and responded to questions.

Manager's Report: Mr. Mestrovic reviewed with the Board the written Manager's Report included with the agenda packet and answered questions.

Mr. Mielke reported that he reviewed the District's loan documents and found no concerns with the District's ability to change the rules and regulations around the collection of AOS fees. Mr. Mielke is currently reviewing the AOS audit prepared by District Management and will review his findings with Mr. Mestrovic.

Mr. Mestrovic discussed with the Board options for conducting future meetings of the Board in person, virtually, or a hybrid of in person and virtual. The Board determined to hold the regular August meeting in person and will further discuss options at that time.

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FINANCIAL  
ITEMS

Consideration of Payables: Ms. Janzen reviewed with the Board the claims for the period ended May 31, 2021, totaling \$267,649.12 and the accompanying Cash Position Statement for the period ending Jun 20, 2021. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Jandreau and, upon vote, unanimously carried, the Board approved the EFT payments and the claims for the period ended May 31, 2021, totaling \$267,649.12.

2020 Financial Audit: Ms. Janzen reported that the field work for the 2020 financial audit is underway and requested approval of a Request for Extension of Time to File Audit. Following discussion, upon motion duly made by Director Hohne, seconded by Director Jandreau and, upon vote, unanimously carried, the Board approved the Request for Extension of Time to File Audit and authorized Ms. Janzen to file the request with the Office of the State Auditor.

Discussion Regarding 2022 Budget Process: Ms. Janzen reviewed with the Board the 2022 budget process and related timelines.

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LEGAL ITEMS

Update Regarding 29 and 31 Eva Road: Mr. Mielke reported that response is pending from the property owner and reviewed with the Board the process for certification of delinquent accounts for collection by the County.

Request for Combination of St. Mary's Subdivision Unit 2, Lot 135 and 961 Silver Creek Road: Mr. Mielke reported that the request is a standard lot combination request. Following discussion, upon motion duly made by Director Hohne, seconded by Director Jandreau and, upon vote, unanimously carried the Board approved the combination of St. Mary's Subdivision Unit 2, Lot 135 and 961 Silver Creek Road, subject to confirmation from Mr. Oeland that there are no concerns with abandoning the easement from an operations perspective.

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DIRECTORS  
ITEMS

The Board noted the need to consider rate increases with the 2022 Budget.

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OTHER ITEMS

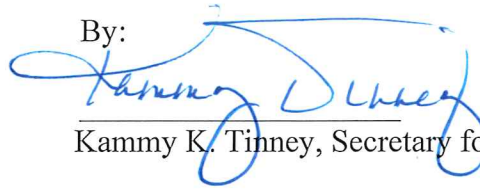
There were no Other Items to come before the Board.

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ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:03 P.M.

By:



Kammy K. Tinney, Secretary for the Meeting