

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF
DIRECTORS OF THE ST. MARY'S GLACIER WATER AND
SANITATION DISTRICT
HELD

Monday, December 28, 2020

A special meeting of the Board of Directors of the ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (referred to hereafter as the "Board") was convened on Monday, the 28th day of December, 2020 at 6:00 P.M., via videoconference. Due to the State of Emergency declared by Governor Polis and the threat to health and safety posed by the COVID-19 pandemic, the meeting was held via video conference through Webex and telephone conference.

ATTENDANCE

Directors in Attendance Were:

Bruce Hohne, President
Jason Yoho, Secretary
Beth Ramsey, Assistant Secretary

Directors Absent Were:

Glenn Clark, Treasurer
Frank Brown, Assistant Secretary

Also, in Attendance Were:

Jim Nikkel and Traci Miller; Pinnacle Consulting Group, Inc.
Colin B. Mielke; Seter & Vander Wall, P.C.
Bob Orsatti; Orsatti Water Consultants
Chris Oeland: St. Mary's Glacier Water and Sanitation District Operator
Mike Creazzo; ORC Water Professionals
Robert Ahuja; St. Mary's Glacier Resident

The meeting was called to order at 6:01 P.M.

Director Hohne confirmed that a quorum of the Board was present with three of five Board members in attendance.

DISCLOSURE
MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

ADMINISTRATIVE
MATTERS

Agenda: Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Yoho and, upon vote, unanimously carried, the agenda was approved, as amended in order to add consideration of a request from the County Treasurer to remove the account for St. Mary's Subdivision, Unit 4, Lot 547 from the list of delinquent accounts certified at the last board meeting.

Minutes: The Board reviewed the minutes of the November 16, 2020 special meeting of the Board of Directors. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Yoho and, upon vote, unanimously carried, the Board approved the minutes of the November 16, 2020 special meeting of the Board of Directors, as presented.

Public Comments: The Board opened the meeting for public comment. Mr. Robert Ahuja reported that he has been without water for four days and requested that his water bill is prorated to reflect the days without service. The Board discussed with Mr. Ahuja the written Rules and Regulations and noted that service bills are not prorated due to the District's ongoing operational costs. There being no further public comments to come before the Board, the Board closed the public comment period.

WATER SYSTEMS
IMPROVEMENTS

Orsatti Water Consultant's Report: Mr. Orsatti reviewed with the Board the written Orsatti Water Consultant's Report, noting that construction on the water system improvements have concluded for the year and will resume in spring 2021, weather permitting. Mr. Orsatti reported that design and funding strategies for the wastewater project will continue through the winter. Mr. Orsatti further reported that the change order discussed at the last meeting had been resolved.

DISTRICT
MANAGER ITEMS

Operations Report: Mr. Oeland reviewed with the Board the written Operations Report and answered questions. Mr. Oeland reported that a road cut permit may be required from Clear Creek County in order to repair the water main break on Silver Creek Road. Mr. Nikkel directed Mr. Oeland to notify the County that the repair is an emergency and to coordinate the filling of necessary paperwork accordingly. Mr. Oeland reported that the camera at the wastewater treatment plant is non-functional. Director Hohne recommended seeking an alternative power source to protect equipment from power surges.

ORC Report: Mr. Creazzo reviewed with the Board the written ORC Report and answered questions. Mr. Creazzo reported that the Foam Buster has been added to the wastewater treatment plant and improvements have been made. Mr. Creazzo requested Board approval for the purchase of two stainless steel PRV fittings to reduce the risk of copper failure. It was the consensus of the Board to approve the quote

for stainless steel tubing and fittings in the amount of \$1,862.00. Mr. Creazzo reported that he is reviewing the results of the most recent copper and lead tests.

Manager's Report: Mr. Nikkel reported that the Design and Engineering Grant closing for the Wastewater Improvement Project is scheduled to occur around January 15th. Mr. Nikkel reported that the backhoe has sustained major damage and a cost analysis is being completed to determine if the backhoe should be repaired or replaced. Mr. Nikkel thanked Mr. Oeland and Mr. Creazzo for their efforts to repair a major water main break on Christmas day.

Mr. Nikkel reviewed with the Board a Request for Additional Engineering Services submitted by Orsatti Water Consultants. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Ramsey and, upon vote, unanimously carried, the Board approved the Request for Additional Engineering Services in an amount not to exceed \$29,000.

FINANCIAL
ITEMS

Consideration of Payables: Mr. Nikkel reviewed with the Board the claims for the period ended November 30, 2020, totaling \$268,050.63. Following review and discussion, upon motion duly made by Director Ramsey, seconded by Director Hohne and, upon vote, unanimously carried, the Board approved the EFT payments and the claims for the period November 30, 2020, totaling \$268,050.63.

Consider Removal of Accounts from List of Delinquent Accounts to Certify to the County Treasurer: Mr. Mielke reported that the owner of Winterland Unit 2, Lot 39 contacted the District and set up an approved payment plan, and the County Treasurer requested that St. Mary's Subdivision Unit 4, Lot 547 is not certified as it was not sold at the 2019 tax lien sell and the current lien is more than property value. Mr. Mielke recommended the Board approve the removal of the accounts discussed for the list to be certified. Following review and discussion, upon motion duly made by Director Ramsey, seconded by Director Hohne and, upon vote, unanimously carried, the Board approved removing Winterland Unit 2, Lot 39 and Unit 4, Lot 547 from the list of delinquent accounts to be certified to the County Treasurer. The Board directed Mr. Mielke to contact the County Treasurer to further discuss a proposal by the County Treasurer to clear the lien on St. Mary's Subdivision, Unit 4, Lot 547.

LEGAL ITEMS

Update Regarding Notice of Violation for 29 and 31 Eva Road: Mr. Mielke reported that he has contacted Mr. Webb to set up a conference call to discuss the Notice of Violation for 29 and 31 Eva Road.

Approval of Agreement for Conveyance of Lot 70 and Adjacent Property with Mr. and Mrs. Soucie: Mr. Mielke and Mr. Nikkel reported that the

County is in the process of reviewing the boundary line adjustment matter, and the County's title work on that matter is pending. Final approval of the Agreement for Conveyance of Lot 70 and Adjacent Property with Mr. and Mrs. Soucie remains pending. Mr. Mielke reported that he reviewed a proposed easement agreement that could be granted by the Soucies to expedite the process, and that the District is working on changes to the easement language to satisfy the Soucies' request.

Update Regarding Woods Court Infrastructure Proposal: Mr. Mielke reviewed with the Board the draft Woods Court Infrastructure Agreement. It was the consensus of the Board to create a committee consisting of Director Hohne and Director Yoho to meet with Mr. Mielke and Mr. Nikkel to discuss and suggest revisions to the draft agreement. The Board directed Mr. Mielke to draft a letter to potential benefited properties to inform of the potential changes and to distribute it to the committee for review.

Update Regarding Concerns with Property Adjacent to District Wastewater Plant: Mr. Mielke reported that the title company is performing its review and that a title report for the wastewater treatment plant property remains pending. Mr. Mielke received an update from the title company stating that the title report is expected to be completed soon.

DIRECTORS
ITEMS

Grant Funding: Director Ramsey reported that FEMA grant funding is open, and the District will submit an application requesting \$2,000,000 of assistance. Director Ramsey reported that she is working with Mr. Orsatti and Mr. Nikkel to determine specific project needs.


District Employee Salary: Director Yoho expressed gratitude for the work completed by Mr. Oeland and recommended that the Board considers giving Mr. Oeland a raise. Mr. Nikkel reported that the adopted 2021 budget authorized a 3% raise for Mr. Oeland. Upon motion made, seconded and unanimously carried, the Board approved the 3% raise as discussed.

OTHER ITEMS

There were no Other Items to come before the Board.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 7:38 p.m.

By:  _____
Secretary for the Meeting