

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
ST. MARY'S GLACIER WATER AND SANITATION DISTRICT
HELD

Tuesday, May 30, 2023

A special meeting of the Board of Directors of the ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (referred to hereafter as the "Board") was convened on Tuesday, the 30th day of May, 2023, at 6:00 P.M., via Zoom and at the Alice Schoolhouse, 271 Silver Creek Road, Idaho Springs, Colorado..

ATTENDANCE

Directors in Attendance Were:

Thomas Meyers, Director
Hans Hultgren, Assistant Secretary
James Jandreau, Assistant Secretary

Directors Absent but Excused:

Bruce Hohne, President
Glenn Clark, Treasurer

Also, in Attendance Were:

Colin B. Mielke; Seter & Vander Wall, P.C.
Michael Carrano, District Manager
And various members of the public

Director Hultgren stated that the internet connection at the Alice Schoolhouse had gone down just prior to the meeting and that he and other board members had relocated to his residence down the road to participate in the meeting. He confirmed that he had placed a note on the door of the Schoolhouse inviting any members of the public to attend at his residence.

The meeting was called to order at approximately 6:00 P.M.

It was confirmed that a quorum of the Board was present.

DISCLOSURE
MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

PUBLIC COMMENT

The Board opened the meeting for public comment.

Gregg Dighero addressed the Board and requested an update on the status of the priority list for maintenance activities of the District. Director Jandreau noted that a list had been created by ORC Water Professionals. Mr. Carrano noted that the priority list is expected to be a living document that is updated

frequently.

There being no further public comment, the public comment period was closed.

SPECIAL MEETING
ITEMS

Update regarding Engineering Map: Mr. Carrano confirmed he will contact Mr. Orsatti regarding distribution of the updated map. The Board discussed that having the map is critical to the Board's ability to effectively discuss operation and maintenance of the system.

Purchase of Valves: Mr. Carrano confirmed he is in the process of obtaining quotes for the purchase of valves. Director Jandreau stated that quotes could be obtained quickly by calling various companies. Director Meyers suggested the District purchase two 6-inch valves and two 8-inch valves, and applicable extensions, to ensure the District has them on-hand when needed.

Long-Range Plan: The Board noted that the map attached to the Long-Range Plan is from 2016 and that the District is awaiting an updated map from CGRS. Mr. Carrano will reach out for an updated map tomorrow.

Creation of Committees: The Board discussed the creation of committees and the individuals to serve on the committees. The Board determined to have one board member head each committee and for another board member to serve as a backup in case the main board member is unavailable. Members of the community are also invited to serve on the committees. The Board noted that the committees are advisory in nature; they will perform work between board meetings, but do not have authorization to direct work or incur expenses for the District. If the work of a committee is expected to incur an expense, the committee must first seek and obtain Board approval for the work. After discussion, and upon motion made, seconded and unanimously carried, the Board formed the following committees:

- Budget/Finance Committee, to review and analyze District financials. The committee will be headed by Director Meyers, and Director Hultgren will serve as the backup board member. Chris Evans, a member of the public, agreed to serve on the committee as well.
- Priority Task Committee, to review and create an ongoing maintenance priority list for the District and propose updates to the list to the Board. The committee will be headed by Director Jandreau, and Director Meyers will serve as the backup board member. Gregg Dighero, a member of the public, agreed to serve on the committee as well.
- Management & Operations Committee, to monitor the ongoing operations of the District's water and wastewater systems. The committee will be headed by Director Hultgren, and Director Clark will serve as the backup board member. Chris Evans agreed to serve on the committee as well.
- Grant & Loan Committee, to coordinate on opportunities for the District's grants and loans. The committee will be headed by Director Meyers, and Director Hultgren will serve as the backup board member.
- 2023 Freeze Committee, to continue researching and analyzing the cause of the current freeze in the District's systems. The committee will be headed by Director Hultgren, and Director Jandreau will serve as the backup board member. Mr. Carrano will serve on the committee as well.

- Wastewater Project Committee, to coordinate on the District's planned wastewater treatment plant project. The committee will be headed by Director Jandreau, and Director Meyers will serve as the backup board member.
- The Board tabled creation of a Communications Committee and Emergency Action Plan Committee until discussions could be had with other board members regarding participation on those committees.

Updates to Employee Guidebook: Director Meyers presented the Board with proposed updates to the District's Employee Guidebook. The Board read and discussed the proposed updates and upon motion made, seconded and unanimously carried, the Board adopted the updates as discussed. The Board further discussed expectations for employees to be physically working within the community, rather than remotely, during the upcoming summer season. Upon motion made, seconded and unanimously carried, the Board adopted a guideline schedule of 8-5 Monday through Thursday and 8-12 on Friday. The District anticipates hiring temporary summer help, and expects Mr. Oeland and Mr. Carrano will manage the temporary summer help.

DIRECTORS ITEMS

The Board discussed the status of a trench box purchase, and Director Meyers agreed to follow-up on the status of the purchase and provide the receipt to legal counsel once purchased so the District can submit the receipt for partial reimbursement through the District's insurance provider's safety grant program.

OTHER ITEMS

There were no additional items.


EXECUTIVE SESSION

There was no executive session held.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 7:20 P.M.

By:



Thomas Meyers (Aug 9, 2023 13:56 MDT)
 Secretary








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Final Audit Report

2023-08-09

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2023-08-09 - 7:55:43 PM GMT- IP address: 172.58.57.112
-  Signer tmeyers79@yahoo.com entered name at signing as Thomas Meyers
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