

MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF THE ST. MARY'S GLACIER WATER AND  
SANITATION DISTRICT  
HELD

MONDAY, JANUARY 24, 2022

A regular meeting of the Board of Directors of the ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (referred to hereafter as the "Board") was convened on Monday, the 24<sup>th</sup> day of January 2022 at 6:00 P.M., at 270 Silver Creek Road, Idaho Springs, Colorado 80542.

ATTENDANCE

Directors in Attendance Were:

Bruce Hohne, President  
Jason Yoho, Secretary  
Hans Hultgren, Assistant Secretary  
Glenn Clark, Treasurer  
James Jandreau, Assistant Secretary\*

[Arrived when indicated\*]

Directors Absent but Excused:

Also, in Attendance Were:

Ryan Abbott, Molly Janzen, Jennifer Ondracek and Elaina Cobb;  
Pinnacle Consulting Group, Inc.  
Colin B. Mielke; Seter & Vander Wall, P.C.  
Bob Orsatti; Orsatti Water Consultants  
Chris Oeland; St. Mary's Glacier water and Sanitation District Operator

Also in attendance were various members of the public.

The meeting was called to order at 6:03 P.M.

Director Hohne confirmed that a quorum of the Board was present with three of five Board members in attendance.

DISCLOSURE  
MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

ADMINISTRATIVE  
MATTERS

Agenda: Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Hultgren and, upon vote, unanimously carried, the agenda was approved, as presented.

Minutes: The Board reviewed the minutes of the December 13, 2021 special meeting of the Board of Directors. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Yoho and, upon vote, unanimously carried, the Board approved the minutes of the December 13, 2021 special meeting of the Board of Directors, as presented.

2022 Administrative Matters: The Board reviewed the annual administrative resolution for 2022. The Board noted the need to update the meeting portion to allow for virtual meetings. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Hultgren and, upon vote, unanimously carried, the Board approved the annual administrative resolution for 2022 with changes as discussed.

The Board confirmed its regular meetings are scheduled for the fourth Monday of each month, which will be held on the third Monday in November, at 6:00 p.m. Meetings will be held at Alice Schoolhouse, 271 Silver Creek Road, Idaho Springs, CO 80452, or virtually.

Meeting notices will be posted on the District's website at least 24 hours prior to the meeting. The Community Board is the 24-hour physical posting location for meeting notices not otherwise posted pursuant to Colorado statute.

Mr. Mielke provided the Board members with the director qualification affidavits and the general conflict forms to update.

Public Comments: Chuck Longhenry of 8630 Fall River Dr requested a self-nomination form. Mr. Mielke stated he would have his office coordinate with the DEO to provide the requested form. Mr. Longhenry also requested a copy of the District's construction contract with CGRS.

Greg Willis reported he has tried to communicate with the management team on delinquent accounts dated back to November and hasn't received any communication back. Mr. Abbott said he would look into the account and provide communication back.

Dawn Czajka requested clarification on the billing system, stating she has been making payments but also receiving late payment notices. Ms. McCutchen stated she shows an outstanding amount. Mr. Abbott stated his office will review the billing software with regard to Ms. Czajka's account and follow up with her.

A member of the public identifying himself as Andrew Asked whether

District plans further fee increases. Mr. Mielke stated that no further fee increases are planned during 2022. Ms. Janzen stated that fee increases are expected to occur in future years and noted that a goal of the District is to adopt moderate fee increases to avoid large increases.

Ms. Cobb provided the Board with a written comment from a member of the public identifying herself as Alexis, and requesting that a better virtual meeting platform be adopted by the District in order to increase sound quality.

Ms. Manyani asked the Board whether the new federal infrastructure bill has grant funds available for the District. Mr. Orsatti noted that some funding may be available and the District plans to apply for grant funding.

Lynne Boynton addressed the Board stating her account shows there is an outstanding balance of \$1,500 but that she has never missed a payment. Mr. Abbott stated he will research Ms. Boynton's account and follow up with her.

[\*Director Jandreau joined the meeting at this time]

WATER AND  
WASTEWATER  
SYSTEM  
IMPROVEMENTS

Orsatti Water Consultant's Report: Mr. Orsatti reviewed with the Board the written Orsatti Water Consultant's Report included with the agenda packet detailing December activity and planned work for January and answered questions.

Review and Consideration of Long-Range Utility Replacement Plan: The Board reviewed and discussed the Long-Range Utility Replacement Plan. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Hultgren and, upon vote, unanimously carried, the Board approved sending the current draft of the Long-Range Utility Replacement Plan to the CDPHE. The district will post a draft of the plan on its website at the request of Mr. Longhenry, but noted that the plan will change as the District receives input from the CDPHE.

First Amendment to Services Agreement with Orsatti Water Consultants: The Board reviewed and discussed a First Amendment to the Services Agreement with Orsatti Water Consultants, which amends the original Services Agreement dated September 23, 2019. Mr. Orsatti, Mr. Mielke, and the Board discussed that the additional compensation and scope are related to the engineering work required due to the additional year of construction under the CGRS contract. Following review and discussion, upon motion duly made by Director Hultgren, seconded by Director Hohne and, upon vote, unanimously carried, the Board approved the First Amendment to the Services Agreement.

DISTRICT  
OPERATIONS/  
MANAGEMENT

Operations Report: The Board noted its receipt of the written operations report. Director Jandreau requested Mr. Oeland to provide the cost of hot-jetting services that the District has incurred so the Board can determine

ITEMS

whether to invest in a hot jetter in the future.

ORC Report: Ms. Begeman addressed the Board informed the Board that operations within the District are normal.

Manager’s Report: Mr. Abbott presented the Board with a written report and discussed the contents of the report with the Board.

FINANCIAL  
ITEMS

Consideration of Payables: Ms. Janzen reviewed with the Board the claims for the period ended December 31, 2021, totaling \$467,255.01. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Yoho and, upon vote, unanimously carried, the Board approved the EFT payments and the claims for the period ended December 31, 2021, totaling \$467,255.01.

2021 Audit Engagement: Ms. Janzen noted that the District’s current auditing firm is capable of performing the 2021 audit, but that it likely will not have the ability to perform future audits. Ms. Janzen noted that another firm has been recommended that can perform the 2021 audit and will have the capability to perform future audits as well. Following review and discussion and upon motion made by Director Hohne, seconded by Director Hultgren and unanimously carried, the Board approved the engagement of the newly recommended auditor.

LEGAL ITEMS

There were no Legal items presented at this time.

DIRECTORS  
ITEMS

There were no Director items presented at this time.

OTHER ITEMS

There were no other items presented at this time.

EXECUTIVE  
SESSION

At approximately 7:50 p.m., Director Hohne moved that pursuant to section 24-6-402(4)(b), C.R.S. and upon an affirmative vote of at least two-thirds of the Board members present for the motion, the Board entered into executive session for the purpose of receiving legal advice and discussing personnel matters related to salary and employment benefits of the District’s employee. Upon second and unanimous vote, the Board approved the motion to enter into executive session for the above-stated purpose.

The Board reconvened from executive session at approximately 8:23 p.m. and affirmed that no actions had been taken during executive session.

EMPLOYEE  
MATTERS

The Board discussed employee compensation, including salary and health benefits. Mr. Abbott discussed a list of options from CEBT and presented the options in a written proposal for the Board’s consideration. After

review and discussion, and upon motion made, seconded and unanimously carried, the Board approved paying 77.5% of the cost of employee only medical, dental, and vision coverage for Mr. Oeland for 2022 identified in the proposal as Option 3 Medical (PPO4), Vision B, and Dental A. The Board further approved a salary raise of 6%, which will increase to 12% after such time as Mr. Oeland obtains his Levels C and D water operator licenses.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:25 P.M.

By: 

Elaina Cobb, Secretary for the Meeting