

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF  
DIRECTORS OF THE ST. MARY'S GLACIER WATER AND  
SANITATION DISTRICT  
HELD

MONDAY, JANUARY 25, 2021

A special meeting of the Board of Directors of the ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (referred to hereafter as the "Board") was convened on Monday, the 25<sup>th</sup> day of January, 2021 at 6:00 P.M., via videoconference. Due to the State of Emergency declared by Governor Polis and the threat to health and safety posed by the COVID-19 pandemic, the meeting was held via video conference through Webex and telephone conference.

ATTENDANCE

Directors in Attendance Were:

Bruce Hohne, President  
Glenn Clark, Treasurer  
Jason Yoho, Secretary  
Beth Ramsey, Assistant Secretary

Also, in Attendance Were:

Jim Nikkel, Ryan Abbott, Jesse Mestrovic, Molly Janzen and Traci Miller; Pinnacle Consulting Group, Inc.  
Colin B. Mielke; Seter & Vander Wall, P.C.  
Bob Orsatti; Orsatti Water Consultants  
Chris Oeland: St. Mary's Glacier Water and Sanitation District Operator  
Gabby Begeman; ORC Water Professionals  
Carolyn Corogin and Tom Meyers; St. Mary's Glacier Residents

The meeting was called to order at 6:02 P.M.

Director Hohne confirmed that a quorum of the Board was present with four of five Board members in attendance. There is one vacancy on the Board.

DISCLOSURE  
MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

ADMINISTRATIVE MATTERS

Agenda: Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Ramsey and, upon vote, unanimously carried, the agenda was approved, as amended in order to add Acknowledgement of Director Brown and Consideration of a Long-Term Infrastructure Replacement Plan.

Acknowledgement of Resignation of Director Brown: Mr. Nikkel reported that Director Brown submitted a letter of resignation on January 23, 2021, effective immediately. The Board acknowledged the letter or resignation and thanked Mr. Brown for his service to the Board.

Minutes: The Board reviewed the minutes of the December 28, 2020 special meeting of the Board of Directors. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Yoho and, upon vote, unanimously carried, the Board approved the minutes of the December 28, 2020 special meeting of the Board of Directors, as presented.

2021 Administrative Matters: The Board reviewed the annual administrative resolution for 2021. The Board noted the need to correct a date to reference 2021 in paragraph 16 and remove reference to Mr. Brown in paragraph 22 of the resolution. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Yoho and, upon vote, unanimously carried, the Board approved the annual administrative resolution for 2021 with changes as discussed.

The Board confirmed its regular meetings are scheduled for the fourth Monday of each month, with the exception of the November meeting, which will be held on the third Monday in November, at 6:00 p.m. Meetings will be held at Alice Schoolhouse, 271 Silver Creek Road, Idaho Springs, CO 80452, or virtually.

Meeting notices will be posted on the District’s website at least 24-hours prior to the meeting. The Community Board is the 24-hour physical posting location for meeting notices not otherwise posted pursuant to Colorado statute.

Mr. Mielke provided the Board members with the director qualification affidavits and the general conflict forms to update.

Public Comments: There were no Public Comments to come before the Board.

WATER SYSTEMS IMPROVEMENTS

Orsatti Water Consultant’s Report: Mr. Orsatti reviewed with the Board the written Orsatti Water Consultant’s Report and answered questions. Mr. Orsatti reported that in a recent meeting with the CDPHE, it was mandated that the District prepares a long-range plan to replace underground water and wastewater distribution lines. Mr. Orsatti

reviewed with the Board a written proposal from Orsatti Water Consultants regarding creating the required plan. Following review and discussion, upon motion duly made by Director Ramsey, seconded by Director Hohne and, upon vote, unanimously carried, the Board approved the written proposal submitted by Orsatti Water Consultants to prepare a long-range plan for replacing the buried water and wastewater pipes. The Board requested Mr. Mielke prepare a services agreement setting forth the work to be performed by Orsatti Water Consultants.

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DISTRICT  
MANAGER ITEMS

Operations Report: Mr. Oeland reviewed with the Board the written Operations Report and answered questions. Mr. Oeland noted that the backhoe remains non-operational and new parts have been ordered. Mr. Oeland reported that the water level at Well House #5 has been significantly lower than average during the month of January. Mr. Oeland will isolate specific areas to determine if there is a water main break that is affecting the Well or if it is due to winter trickling activity from customers. The Board directed Mr. Oeland to contact a leak detection company if deemed necessary.

ORC Report: Mr. Nikkel reviewed with the Board the written ORC Report and answered questions.

Manager's Report: Mr. Nikkel reported that vacation time has been approved for Mr. Oeland from March 22<sup>nd</sup> - March 26<sup>th</sup> and ORC will provide additional coverage for the District during his absence. The District management team and Mr. Oeland will coordinate with ORC to determine coverage needs.

Mr. Nikkel reported that his last day at Pinnacle Consulting Group, Inc. is January 28<sup>th</sup>. Mr. Nikkel introduced Mr. Abbott and Mr. Mestrovic to the Board and reported that they will work together as District Manager. The Board thanked Mr. Nikkel for his service to the District.

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FINANCIAL  
ITEMS

Consideration of Payables: Ms. Janzen reviewed with the Board the claims for the period ended December 31, 2020, totaling \$56,515.80. Following review and discussion, upon motion duly made by Director Clark, seconded by Director Yoho and, upon vote, unanimously carried, the Board approved the EFT payments and the claims for the period ended December 31, 2020, totaling \$56,515.80.

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LEGAL ITEMS

Update Regarding Notice of Violation for 29 and 31 Eva Road: Mr. Mielke reported that he has contacted Mr. Webb to coordinate a conference call to discuss the Notice of Violation for 29 and 31 Eva Road.

Approval of Agreement for Conveyance of Lot 70 and Adjacent Property with Mr. and Mrs. Soucie: Mr. Mielke and Mr. Nikkel reported that the

County is in the process of reviewing the boundary line adjustment matter, and the County's title work on that matter is pending. Final approval of the Agreement for Conveyance of Lot 70 and Adjacent Property with Mr. and Mrs. Soucie remains pending.

Update Regarding Woods Court Infrastructure Proposal: Mr. Mielke reported that a committee meeting was held to discuss the draft Woods Court Infrastructure Agreement. Additional meetings will be held to further define the agreement and associated costs.

Update Regarding Concerns with Property Adjacent to District Wastewater Plant: Mr. Mielke reported that the title report was received and that there is no easement or right-of-way grant in the title report authorizing the adjacent property owners access to the wastewater treatment plant property.

Update Regarding Variance for Gangelhoff Property: Mr. Mielke confirmed that the variance approved by the Board for the Gangelhoff property has been recorded against the property and that Mr. Mielke provided the Gangelhoffs with a map of a potential area in which the curb stop for the property could be located. Mr. Mielke confirmed that he informed the Gangelhoffs that any curb stop location remains at the sole discretion of the District and that the potential location was provided merely as a convenience for the Gangelhoffs.

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DIRECTORS  
ITEMS

Grant Funding: Director Ramsey reported that FEMA grant funding is open, and the District will submit an application requesting \$2,000,000 of assistance. Director Ramsey reported that she is working with Mr. Orsatti and Mr. Nikkel to determine specific project needs. Director Ramsey stated the importance of working with Clear Creek County on planning and future grant writing opportunities. Mr. Orsatti volunteered to join Director Ramsey at future county commission meetings.

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OTHER ITEMS

There were no Other Items to come before the Board.

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ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 7:15 p.m.

By: \_\_\_\_\_  
Secretary for the Meeting