

MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF THE ST. MARY'S GLACIER WATER AND  
SANITATION DISTRICT  
HELD

MONDAY, SEPTEMBER 27, 2021

A regular meeting of the Board of Directors of the ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (referred to hereafter as the "Board") was convened on Monday, the 27<sup>th</sup> day of September 2021 at 6:00 P.M., at 270 Silver Creek Road, Idaho Springs, Colorado 80542.

ATTENDANCE

Directors in Attendance Were:

Bruce Hohne, President  
Glenn Clark, Treasurer  
Jason Yoho, Secretary  
James Jandreau, Assistant Secretary

Also, in Attendance Were:

Jesse Mestrovic, Molly Janzen and Elaina Cobb; Pinnacle Consulting Group, Inc.  
Colin B. Mielke; Seter & Vander Wall, P.C.  
Bob Orsatti; Orsatti Water Consultants  
Chris Oeland; St. Mary's Glacier water and Sanitation District Operator  
Gregg Dighero, Kris Quantz, Greg Steed, Cory Camallieui, Hans Hultgren, and Tom Meyers; St. Mary's Glacier community members.

The meeting was called to order at 6:03 P.M.

Director Hohne confirmed that a quorum of the Board was present with four of four Board members in attendance. There is one vacancy on the Board.

DISCLOSURE  
MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

ADMINISTRATIVE  
MATTERS

Agenda: Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Yoho and, upon vote, unanimously carried, the agenda was approved, as presented.

Minutes: The Board reviewed the minutes of the July 26, 2021 regular meeting of the Board of Directors. Following review and discussion, upon motion duly made by Director Jandreau, seconded by Director Hohne and, upon vote, unanimously carried, the Board approved the minutes of the July 26, 2021 regular meeting of the Board of Directors, as presented.

Public Comments: Cory Camallieri of 38 Crest Way, provided his show of support to the Board and Pinnacle Consulting Group Inc. for all of the work on the website and addressing water issues. Tom Myers of 262 Beaver Road, asked whether the District has jurisdiction over illegal camping within the community. Mr. Mielke discussed the Board’s prior consideration of regulations related to camping within the District and the District’s discussions with County representatives regarding the matter.

There being no further Public Comment, this portion of the meeting was closed.

Director Matters: The Board nominated Hans Hultgren to fill the vacant position on the Board of Directors. Upon a motion duly made by Director Hohne, seconded by Director Yoho and, upon vote, unanimously carried, the Board appointed Hans Hultgren to fill the vacant position.

WATER AND  
WASTEWATER  
SYSTEM  
IMPROVEMENTS

Orsatti Water Consultant’s Report: Mr. Orsatti reviewed with the Board the written Orsatti Water Consultant’s Report included with the agenda packet detailing August and September activity and planned work for October and answered questions.

**Water System Improvements Project.** Mr. Orsatti provided an update on work accomplished this period. Including attending construction progress meetings, review of technical project submittals from CGRS, construction site visits, review, and approval of CGRS pay application, and providing comments on Change Order #3. The contractor continued with Well No. 3 masonry and below grade plumbing work and HDD transmission main work from Well No. 3 to the Condos.

**Wastewater Planning Project.** Mr. Orsatti further stated he would continue with preparing draft Preliminary Engineering Report, provide one additional revision to the Capital Improvements Plan to District, and Conduct WWTP Site investigation survey.

DISTRICT  
OPERATIONS/

Operations Report: Mr. Oeland reviewed with the Board the written Operations Report included with the agenda packet and answered

MANAGEMENT  
ITEMS

questions.

ORC Report: Mr. Mestrovic reviewed with the Board the written ORC report included with the agenda packet with the Board and responded to questions.

Manager's Report: Mr. Mestrovic reviewed with the Board the verbal Manager's Report and answered questions. Mr. Mestrovic noted a high volume of constituent calls.

Emergency Project Status and Next Steps:

The Board discussed emergency repairs needed for existing District improvements at Elk Court and Brook Drive. The Board discussed the need to begin the projects as quickly as possible in order to complete the repairs prior to winter. The Board noted proposals previously received were beyond the District's budget and directed the District's consultants to seek lower cost alternatives. The Board noted that much of the materials needed for these projects have been acquired by the District and additional materials may be acquired by the District going forward. Mr. Mestrovic presented the Emergency Project Material Expenditures in the amount not to exceed \$40,000 for the purpose of ratifying prior expenditures for emergency repair materials and authorizing the acquisition of additional materials. Following review and discussion, upon a motion duly made by Director Jandreau, seconded by Director Clark and, upon vote, unanimously carried, the Board approved the Emergency Project Material Expenditures in the amount not to exceed \$40,000.

FINANCIAL  
ITEMS

Consideration of Payables: Ms. Janzen reviewed with the Board the claims for the period ended August 31, 2021, totaling \$289,808.11 Following review and discussion, upon motion duly made by Director Yoho, seconded by Director Hohne and, upon vote, unanimously carried, the Board approved the EFT payments and the claims for the period ended August 31, 2021, totaling \$289,808.11.

Ms. Janzen reviewed with the Board the claims for the period ended September 30, 2021, totaling \$355,507.53 Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Clark and, upon vote, unanimously carried, the Board approved the EFT payments and the claims for the period ended September 30, 2021, totaling \$355,507.53.

2020 Audited Financial Statements: Ms. Janzen reviewed with the Board the audited financial statements for 2020. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Clark and, upon vote, unanimously carried, the Board accepted the audited financial statements for the 2020 period, subject to final review by Ms. Janzen.

Review and Consideration of Financial Statements: Ms. Janzen reviewed with the Board the unaudited financial statements for the period ended June 30, 2021. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Clark and, upon vote, unanimously carried, the Board accepted the unaudited financial statements for the period ended June 30, 2021.

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LEGAL ITEMS

Ratification of Contracts: Mr. Mielke presented the Contract for Engineering Services – Woods Court Cost-Recovery Agreement Project. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Clark and, upon vote, unanimously carried, the Board ratified the Contract for Engineering Services – Woods Court Cost-Recovery Agreement Project.

Mr. Mielke presented the Contract for Engineering Services – Elk Court Water Improvements Project. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Clark and, upon vote, unanimously carried, the Board ratified the Contract for Engineering Services – Elk Court Water Improvements Project.

Mr. Mielke presented the Contract for Engineering Services – Brook Drive Emergency Sanitary Repair Project. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Clark and, upon vote, unanimously carried, the Board ratified the Contract for Engineering Services – Brook Drive Sanitary Improvements Project.

Amendment to Service Line Construction and Maintenance Rules and Regulations: Mr. Mielke presented the amendment to Service Line Construction and Maintenance Rules and Regulations to require property owners to construct the entirety of their service lines with supervision of the District’s employees and contractors. Mr. Mielke explained that the amendment is consistent with recommendations from the District’s Operator, ORC Water Professionals, LLC, who confirmed the amendment is standard for small water and wastewater districts in Colorado. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Clark and, upon vote, unanimously carried, the Board approved the amendment to Service Line Construction and Maintenance Rules and Regulations.

CGRS Contract Amendments for Water System Project: Mr. Mielke presented change order proposal #3 from CGRS. Representatives from CGRS were in attendance at the meeting, and discussed the change order proposal with the Board. Mr. Mielke explained that the change order proposal is solely for the purpose of extending the contract and liquidated

damages provision therein for an additional year due to force majeure issues caused by COVID-19 and related supply chain delays. There is no price increase as part of the change order and any anticipated increases in price will need to be considered by the Board at a future meeting. Following review and discussion, upon motion duly made by Director Jandreau, seconded by Director Clark and, upon vote, unanimously carried, the Board approved the change order proposal #3 for the water system project requested from CGRS.

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DIRECTORS  
ITEMS

Director Yoho discussed the possibility of hiring additional help for Chris Oeland the District Operator. The Board directed Mr. Mestrovic to place and advertisement for help. The Board will continue discussions.

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OTHER ITEMS

Mr. Mestrovic informed the Board of a request to have Availability of Service fees removed from Lot 925 on Silver Creek Road Subdivision 7. The item was tabled by the Board and will be discussed at the next meeting.

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ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:43 P.M.

By:

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Elaina Cobb, Secretary for the Meeting