

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
ST. MARY'S GLACIER WATER AND SANITATION DISTRICT
HELD

MONDAY, NOVEMBER 21, 2022

A special meeting of the Board of Directors of the ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (referred to hereafter as the "Board") was convened on Monday, the 21st day of November 2022, at 6:00 P.M., via Zoom and in person at the Alice School House, 271 Silver Creek Road, Idaho Springs, Colorado.

ATTENDANCE

Directors in Attendance Were:

Bruce Hohne, President
Glenn Clark, Treasurer
Jason Yoho, Secretary
James Jandreau, Assistant Secretary
Hans Hultgren, Assistant Secretary

Also, in Attendance Were:

Peggy Dowswell, Sarah Bromley, Kevin Mitts, Christy McCutchen, Kirsten Starman, Nicole Wing, and Amanda Castle; Pinnacle Consulting Group, Inc.
Colin B. Mielke; Seter & Vander Wall, P.C.
Gabby Begeman; ORC Operator
Bob Orsatti; Anchor QEA, LLC
David Miller, Carolyn Corogin, Bart Bockman, Debra Abeyta, Nancy Brady, Patricia Nolan, Carolyn Carlson, Michael Carrano, Jess Garcia, Dee Seymour, Rhiannon Deibert, Carolyn Hohne, Ronnie Ratzloff, Andrew Coffin, Thomas Meyers and other residents and members of the public.

The meeting was called to order at 6:10 P.M.

Director Hohne confirmed that a quorum of the Board was present.

DISCLOSURE
MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

ADMINISTRATIVE
MATTERS

Agenda: The Board reviewed the agenda. Following review and discussion, upon motion duly made by Director Clark, seconded by Director Yoho and, upon vote, unanimously carried, the agenda was approved as presented.

Minutes: The Board reviewed the minutes of the October 24, 2022, regular meeting of the Board of Directors. Following review and discussion, upon motion duly made by Director Yoho, seconded by Director Hultgren and, upon

vote, unanimously carried, the Board approved the minutes for the October 24, 2022, regular meeting of the Board of Directors.

Public Comments: The Board opened the meeting to public comment. There being no Public Comment, this portion of the meeting was closed.

WATER AND
WASTEWATER
SYSTEM
IMPROVEMENTS

Anchor QEA Water Consultant's Report: Mr. Orsatti reviewed the written Anchor QEA Water Consultant's Report with the Board and answered questions.

Competitive Bid Process for District Engineering: Director Hultgren presented a Competitive Bid Process for Engineering report to the Board and responded to questions. The Board discussed appointing two members of the Board to a subcommittee to work through and to complete the bid process for a District engineer. Following review and discussion, upon motion duly made by Director Hultgren, seconded by Director Clark and, upon vote, unanimously carried, the Board approved to appoint Director Clark and Director Hultgren to complete the bid process for a District engineer.

CGRS Contract Extension: Mr. Orsatti informed the Board that CGRS has not yet completed its work on the Phase II Water System Improvements Project. Ms. Starman reviewed a proposed CGRS Contract Extension with the Board and answered questions, noting that the requested extension will not result in an increase in contract costs. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Clark and, upon vote, unanimously carried, the Board approved the CGRS Contract Extension to December 31, 2022.

Anchor QEA's revised Task Order 22-01: Ms. Bromley reviewed Anchor QEA's revised Task Order 22-01 with the Board and answered questions. Following review and discussion, upon motion duly made by Director Hultgren, seconded by Director Clark and, upon vote, unanimously carried, the Board approved Anchor QEA's revised Task Order 22-01 not to exceed \$4,500.00.

DISTRICT
OPERATIONS/
MANAGEMENT
ITEMS

Operations Report: The Board reviewed the contents of the written Operations Report.

ORC's Report: Ms. Begeman presented the Board with a written ORC Report and responded to questions. Ms. Begeman noted that work on a PRV for Well No. 1 is being completed, after which the well will be GWUDI compliant.

Manager's Report: Ms. Bromley, Ms. Starman, and Ms. McCutchen presented the Board with a written Manager's Report and responded to questions.

Metro District Building User Agreement: Mr. Mielke reported he is in the process of reviewing proposed changes to the draft Building User Agreement from the Metro District and will follow up with the Metro District regarding any additional proposed changes.

Material Storage Agreement with Soucie: Ms. Starman reported that the information that Mr. Soucie requested was provided and she is waiting to receive a response.

Updated Tap Application: Ms. McCutchen reviewed the updates that were made to the Tap Application and responded to questions. Following review and discussion, upon motion made by Director Hohne, seconded by Director Hultgren and, upon vote, unanimously carried, the Board approved the Updated Tap Application subject to inclusion of a comma added to the application.

FINANCIAL ITEMS

Consideration of Payables: Ms. Castle reviewed the claims for the period ended November 17, 2022, totaling \$68,038.21 with the Board and answered questions. Following review and discussion, upon motion made by Director Hohne, seconded by Director Clark and, upon vote, unanimously carried, the Board approved the EFT payments and the claims for the period ended November 17, 2022, totaling \$68,038.21.

Public Hearing regarding the proposed 2022 Amended Budget: Upon motion duly made by Director Hohne, seconded by Director Clark, the Public Hearing regarding the proposed 2022 Amended Budget was opened for public comment. There being no comments made by the public, Director Hohne closed the Public Hearing.

Amended 2022 Budget; Consider Approval of Resolution to Adopt Budget; and Appropriate Sums of Money: Ms. Castle presented the Amended 2022 Budget and accompanying resolution and responded to questions. The budget and funds were amended as follows:

Original Adopted General Fund: \$56,277.00
Original Adopted Debt Service Fund: \$65,847.00

Amended General Fund: \$62,562.00
Amended Debt Service Fund: \$74,847.00

Following review and discussion, upon motion made by Director Hohne, seconded by Director Hultgren and, upon vote, unanimously carried, the Board approved the Amended 2022 Budget and the budget amendment resolution as presented.

Public Hearing regarding the proposed 2023 Budget: Upon motion duly made by Director Hohne, seconded by Director Clark, the Public Hearing regarding the proposed 2022 Amended Budget was opened for public comment.

The owner at 171 Silver Creek Rd wanted to know the percentage of how much the fees will increase in 2023 compared to 2022. Ms. Castle stated that the overall percentage the fees are proposed to increase in 2023 is five percent.

Tom Meyers at 262 Beaver Rd. inquired about the new District Manager for hire. Ms. Castle reviewed the comparison in cost savings to the District if the District hired a new District manager rather than utilizing Pinnacle Consulting Group Inc. for District Management services.

Various residents requested that the Board not increase service fees and explore alternatives to increasing fees. Other residents described the interruption of water service by frozen lines. The Board discussed the requests and the need to maintain sufficient revenues for District operations and maintenance, and the opportunities for cost-savings by the District.

There being no further comment from the community, the public hearing was closed.

The Board further discussed the 2023 Budget and accompanying resolution

Following review and discussion, upon motion made by Director Hultgren, seconded by Director Clark, and a vote of four in favor, one against (Director Hohne), the Board approved the 2023 Budget; Resolution to Adopt Budget; Certify Mill Levies and Appropriate Sums of Money pending changes of Capital Fund expenses from \$2,797,400.00 to \$2,712,400.00.

Adoption and/or Increase of Fees, Rates, Tolls, and Charges, including Availability of Service Fees: Ms. Bromley presented a resolution to Increase Fees, Rates, Tolls, and Charges, including Availability of Service Fees and responded to questions. The Board determined not to increase water and sewer service fees, as requested by various members of the public present at the meeting, but determined to increase Availability of Service fees to \$178.50 for 2023. Following review and discussion, upon motion made by Director Hohne, seconded by Director Clark and, upon vote, unanimously carried, the Board approved the resolution to increase the District's Availability of Service Fees to \$178.50 and directed the District's consultants to update language in Appendix A to the District's Fee Schedule.

Discussion regarding Receivables and Collections Process: No discussion was had.

Auditor RFP up to \$9,000.00: Ms. Castle suggested issuing an RFP not to exceed \$9,000.00 to another Auditor who can provide better services. Following review and discussion, upon motion made by Director Hohne, seconded by Director Hultgren and, upon vote, unanimously carried, the Board approved the issuance of an RFP not to exceed \$9,000.00.

LEGAL ITEMS

2023 Election Resolution: Mr. Mielke presented the 2023 Election Resolution to the Board and answered questions. Following review and discussion, upon motion made by Director Hohne, seconded by Director Yoho and, upon vote, unanimously carried, the Board approved the 2023 Election Resolution.

Second Amendment to Agreement for Services: Mr. Mielke discussed Anchor QEA's additional service request and the updated scope of work and services related to the Phase II Water System Improvements Project with the board and answered questions.

DIRECTORS ITEMS

There were no Director Items brought before the Board.

OTHER ITEMS

There were no other Items brought before the Board.

EXECUTIVE
SESSION

There was no executive session held.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 8:27 P.M.

By:

Nicole Wing
Nicole Wing, Recording Secretary for the Meeting